

# Privacy Statement J&J Contracting BV

January 2nd, 2023

Your privacy is of great importance to J & J Contracting BV. We therefore comply with the privacy law. This means that your data is safe with us and that we always use it properly. In this privacy statement we explain what we do with information that we learn about you.

## Contact form

With the contact form you can ask us questions or make requests.

For this we use your telephone number, e-mail address and name and address details. We do this on the basis of your consent. We keep this information until we are sure that you are satisfied with our response.

## Execution of work

We process personal data in so far that it is needed for the planning, performance and administration of our activities. This can apply to names, addresses, contact details and financial details.

We store this data for up to 7 years after the end of the work or for as long as necessary to represent our legitimate interests

## Applications to Vacancies or open applications:

When you respond to a vacancy or send an open application to us, we process that information from you, which you send us for assessment. You send us your CV and other documents that you consider important for the assessment of your suitability. In many cases we also need a copy of your passport, as clients have to process this for safety reasons or on the basis of a legal obligation. You send us all information that you send us on a voluntary basis. By sending your data you give us permission to process your data. We will retain your data until you withdraw your consent or until you send us a revised version of the data or we ask for a revised version. Each time you submit your data, you give us permission to process your data again.

We assess your suitability solely by human actions and not on the basis of automated decision making or profiling.

## Provision of information of Inspectors to other companies or institutions

We pass on your details to our clients for assessment for the execution of work if we think that you are suitable for the opening at the time.

We also pass on your details if we are legally obliged, for example for administrative reasons, or if the competent authority requests the transfer of data

## Security

Security of personal data is of great importance to us. We ensure that your data is properly secured with us. We always adjust security and pay attention to what can go wrong.

## Your rights

If you have any questions or want to know what personal data we have of you, you can always contact us. See the contact details below.

With regard to your personal data, you have the following rights:

- receive an explanation of what personal data we have and what we do with it
- insight into the exact personal data we have
- to have errors corrected

- the removal of outdated personal data
- withdrawing permission
- object to a particular use

Please note that you always clearly state who you are, so that we can be sure that we do not modify or delete data from the wrong person. In some cases we will check your identity. We always respond to your request within 4 weeks.

#### **Data protection officer**

We have appointed a data protection officer. This person is responsible for the privacy within our organization. Our data protection officer can be reached by e-mail at [fg@jj-contracting.nl](mailto:fg@jj-contracting.nl).

#### **Changes to this privacy statement**

This privacy statement can be updated. We always publish the latest version on our website.

We will also do our best to announce changes separately.

#### **Filing a complaint**

If you feel that we are not helping you in the right manner, please contact us. You can also contact the Dutch Data Protection Authority.

#### **Contact Details**

##### **J&J Contracting BV**

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